

# GREATER DOWNTOWN SAN JOSÉ ECONOMIC RECOVERY TASK FORCE

SUPPORTED BY THE OFFICE OF COUNCILMEMBER RAUL PERALEZ

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## Arts & Special Events

**Brendan Rawson**, *San José Jazz*  
**Wisa Uemura**, *San José Taiko (C)*

## General Retail & Services

**April Gee**, *Petite Galleria*  
**Chris Patterson-Simmons**, *Neu2U/Urban Kiosk*

## At-Large

**Laura Chmielewski**, *Team San José*  
**Blage Zelalich**, *City of San José*

## Food & Beverage

**Fernanda Carreira**, *Adega / Pastelaria Adega*  
**Cache Bouren**, *Haberdasher SJ (C)*

## Personal Care

**Meaghan Karabatsos**, *WESTCA Gym*  
**Takahiro Kitamura**, *State of Grace Tattoo*

## Supported By

**Councilmember Raul Peralez**, *District 3*

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## MEETING MINUTES · JUNE 3, 2020

Approved on June 10, 2020

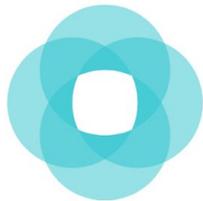
### 1. **Welcome / Roll Call** (1 Minute)

**Wisa-** Welcome to the third meeting of the Greater Downtown SJ Economic Recovery TF. For those here for the first time, I am Wisa Uemura, Executive Director of San Jose Taiko, Co-Chair of the Arts and Special Events Committee, and Task Force Co-Chair.

**Cache-** I'm Cache Bouren, owner of Haberdasher SJ, Co-Chair of the Food and Beverage Committee, and Task Force Co-Chair.

**Wisa-** Thank you all for being here during these challenging times. We want to take a moment to recognize the events that have affected us as individuals, families, businesses, and a community. With everything going on right now, it is understandable to want to take a step back and pause. However, now is the time to come together, connect, and draw support from each other's presence to help our communities and industries recover and heal. Not only from COVID-19 but from the systemic inequities that are still present. Let our work moving forward be grounded by our intent to design a collaborative cross-sector recovery process for greater downtown San Jose and guided by our desire for a more just and equitable society. We will now do role call, when I call your name, if you can unmute yourself and say here .

**Wisa-** We will now do roll call, when I call your name, if you can unmute yourself and say here .



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- Brendan Rawson, *San José Jazz*
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- Fernanda Carreira, *Adega / Pastelaria Adega*
- Cache Bouren, *Haberdasher SJ*
- April Gee, *Petite Galleria*
- Chris Patterson-Simmons, *Neu2U/Urban Kiosk* (not present at roll call, joined after)
- Meaghan Karabatsos, *WESTCA Gym* (not present)
- Takahiro Kitamura, *State of Grace Tattoo*
- Laura Chmielewski, *Team San José*
- Blage Zelalich, *City of San José* (not present at roll call, joined after)
- District 3 Staff
  - Councilmember Peralez
  - Christina Ramos, *Chief of Staff*
  - David Tran, *Senior Council Assistant*
  - Patricia Ceja, *Community Relations Coordinator*
  - Bridget Brown, *Council Assistant*
  - Mindy Nguyen, *Council Assistant*
  - Martha Medina, *Council Assistant*
  - Raquel Vegas, *Executive Assistant*

## 2. Old Business (10 Minutes)

### a. ACTION ITEM: [Approve the 05/27/20 Meeting Minutes](#)

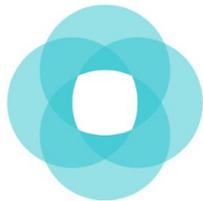
**Wisa-** Now let's move forward to old business. First thing is to approve the May 27th meeting minutes. The purpose of approving the minutes to ensure that our meeting is being captured accurately. The minutes were linked in the agenda and sent out as a reminder yesterday. Are there any comments or changes to the minutes?

**April-** I would like to make an edit to the comment of mine that was captured last week. Opening criteria didn't include looking out for the treatments available.

**Wisa-** I would like to make an edit to last times amendment as the language is still not accurate. I would like to revise Cache's comment on page 10. Rather than suggesting 4 alternates he suggested that there be 4 positions, 2 co-chairs and 2 alternates, to provide for equal representation.

**CM Peralez-** Wisa and April, if you could please email my office with the exact verbiage that you would like revised that would be helpful.

Brendan makes motion, Fernanda seconds



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Minutes are approved

**Wisa-** All in favor (everyone in favor). Minutes approved as amended. The Councilmember will now provide updates and report back on the questions that were asked last week.

**CM Peralez-** Thank you Wisa and thank you everyone for being here. I know right now is an emotional time and I want to share that my office is a resource to anyone in this task force and in our community who needs assistance. All the events that took place over the weekend have taken up a lot of our attention. We would like to continue our work and move forward but continue to recognize the social justice issues we are dealing with as a country.

**Curfew:** Last night at city council, I led the charge to modify SJPD's curfew order to expire by Thursday and that any future orders must be approved by Council. I understand the concerns that business owners had about the citywide curfew hours.

There are a couple of items from last week I wanted to follow up on:

**Updated Public Health Order:** As everyone may know, effective this Friday, the County's Public Health Order has been updated to now allow more sectors to reopen including in-store retail, outdoor dining, all manufacturing, small service businesses, childcare and summer programs, as well as religious, cultural, and civic activities. We did ask for County Health to present to Council and to host a joint meeting.

Last week you heard from Scott Strickland that Supervisor Chavez is holding public hearings to seek input from different industries to determine how to safely reopen our communities and economy. I want to share that the first two hearings will be Friday June 5th and Monday June 8th at 9:30 AM via virtual teleconference.

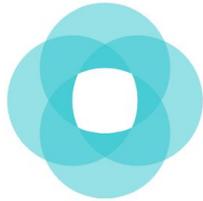
Questions from last week's Task Force meeting:

- *Is the county meeting testing capacity? (Brendan)*

According to the County's data dashboard they are now testing approximately 2,000 individuals a day which is double the number they were testing in April and early May.

- *How are retailers going to be able to get the information we need on opening signage, etc.? To ensure everyone is operating on the same page? (Chris)*

Currently, County Health has created posters that businesses can print from their website. These posters specify what businesses are doing to protect customers and staff from COVID-19. Right now these posters are intended for grocery store and



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retail use and I would anticipate that they'll continue to design industry-specific signage as other industries are allowed to reopen. We've heard from you all that it may be helpful to brand posters specific to the greater downtown area to create some uniformity and ensure that all businesses are on the same page and that is certainly something the task force can explore further and could be done in conjunction with the marketing campaign that's been suggested.

- *Our Arts and Special Events committee discussed a public awareness campaign concept, Safely Social San Jose. To execute, it would require PIO leadership from both the City and the County Health Department. Can we get the Health Department to commit to help lead this? (Brendan)*

We are going to discuss how to get more Public Health involvement in the next item regarding the coalition letter.

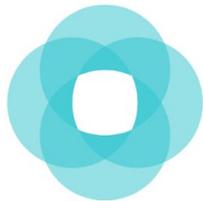
We encourage you all to continue to share the survey with fellow businesses so we can get more feedback. We currently have 50 responses.

### 3. **New Business** (10 Minutes)

- a. ACTION ITEM: Coalition Letter to Santa Clara County Board of Supervisors

**Wisa-** We would like to move on to the next item, which is an action item considering the approval of a coalition letter to the Santa Clara County Board of Supervisors. Councilmember Peralez will provide us an update on the letter.

**CM Peralez-** The purpose for writing this letter to the County Board of Supervisors is because although they are not making Shelter in Place Order decisions, they do oversee the Health Officer and have the ability to hire and fire the Health Officer. By putting pressure on the board, we are indirectly aiming to push the Health Officer to make future decisions in a more transparent matter that involves input from the City and local businesses who can advise on how to safely reopen our community and economy. Since March, these decisions have been made in a vacuum and have not allowed for input from outside the County Public Health Office. As elected officials, the County Board of Supervisors are accountable to their constituents, including you all, and should be advocating for better constituent and business involvement in future Shelter in Place orders and amendments. We want the board of supervisors to help make some of these changes and to have better participation from the county health. We hope this is the first step to get better dialogue and collaboration.



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**Wisa-** I will open it up for any comments or questions about the letter. It was sent out in advance for members to review.

**Taki-** I was actually thinking of dropping out of the committee last week but this letter helped reassure why we are here. It's important that she (Dr. Cody) hears from small businesses, minority businesses, black businesses. I appreciate everyone that put this together.

**CM Peralez-** Three task forces: ours, the Health and Equity TF, and Mayor's TF would be signing. The chairs of all these task forces would be signing the letter on behalf of their task forces. This includes a lot of individuals being represented.

**Wisa-** Any other comments or questions? I would like someone to make a motion to approve the letter.

Fernanda makes motion, Chris seconds motion

**Wisa-** All in favor say I.

All were in favor. Item approved.

**CM Peralez-** Next steps would be that the Health and Equity and Mayors TF will bring the letter to their task forces for a similar approval. Any major changes, we will bring back here. We hope to send out this letter tomorrow afternoon.

#### 4. **Reimagining Public & Private Spaces in a COVID-19 World** (45 Minutes)

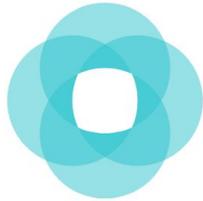
INFORMATIONAL: Discussion regarding how public and private space can be recalibrated to supplement not only business and event operations but also to create a vibrant Greater Downtown Area.

##### Guest Speakers

- **Teresa Alvarado** - San José Director, *SPUR*
- **Michelle Huttenhoff** - Policy Director, Placemaking + Public Life, *SPUR*

**Cache-** Thank you everyone. Now we can move on to the main event of today's meeting. Before we begin, I would like to share the format for this portion:

- Our speakers will provide a short presentation.



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- Afterwards, we will open it up for Q&A as well as discussion, please save all questions until after the presentations are done.
- We will open public comment at the end of the task force discussion.

A friendly reminder about our house rules:

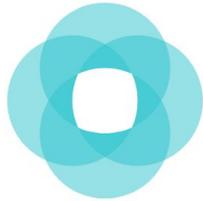
- Be respectful at all times
- Step Up and Step Back
- Stay on Topic
- Be mindful of the time

I would like to introduce our speakers today, Teresa Alvarado and Michelle Huttenhoff.

- Teresa leads SPUR's work in San José. She formerly served as deputy administrative officer with the Santa Clara Valley Water District. Prior to that she served as the first executive director of the Hispanic Foundation of Silicon Valley. She is a member of the City of San José's Diridon Station Area Advisory Group, advising the city on prospective private development by Google and others around Diridon. She is also co-chair of the City of San José's Envision San José 2040 General Plan Four-Year Review Task Force.
- Michelle is responsible for putting SPUR's urban planning and policy priorities into action in San José. She previously served as the economic development manager for the City of Miami, where she created strategies and programs to stimulate economic growth and increase vibrancy. Prior to that, Michelle was program associate for local and national initiatives at Knight Foundation, overseeing grant making for 18 communities across the country. She was also a 2017 Funders Network PLACES Fellow, a program that seeks to build knowledge and skills to create more equitable neighborhoods and communities.

**Teresa-** Thank you Cache and Wisa. I know it can be difficult to be talking about open spaces during this time. We've heard push back from communities about urbanist agenda. I invite people to go to the [spur.org](http://spur.org) website where our CEO has posted an open letter addressing these issues and calling SPUR to address institutional racism. We are passionate about building places for civic action. It's important to continue the conversation.

**Michelle-** Before we begin, I want to pause and reflect on what is happening in our city and around the country right now. Before we begin to reimagine our spaces, we need to think about the structural issues in place that create physical and emotional barriers for people to access them. Whether we are retrofitting our businesses to allow for social distancing or developing a slow streets initiative, we need to think about how it may impact others based on race and ethnicity. We have a responsibility to help us out of this recovery period. Really



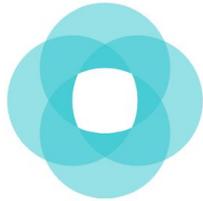
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addressing the break in the social fabric and be more intentional how we put forth ideas that are truly equitable. I wanted to share the following quote with you all: “We tend to focus on policies and planning approaches aimed at making people feel “good. A high-quality of life. Ease of commute. Active and well-used public spaces. But before people can feel good, they must feel safe...” – Alicia John-Baptiste, SPUR CEO. We know that our perception of safety can depend on the color of your skin. There have been many centuries that have been building up to this moment. The level of trust with each other and local government is very low. Private recreation is growing and concentrated poverty is growing. Cities have an opportunity to address these trends to help mitigate these statistics. We can begin to rebuild a more equitable and sustainable community. When we talk about civic comments addressing these 4 places and institutions is important: Parks, Streets and Trails, Plazas and Commercial Corridors. While these trends that worsen social isolation, tribalism and distrust have grown, we’ve designed our communities in ways that make opting-out of community life easier than opting-in. Many of our civic assets, our parks, libraries and community centers, the very places that could bring us together, have suffered from disinvestment and abandonment. Our gathering places come at the bottom of nearly every municipal budget. And when budget cuts hit, they are often the first on the chopping block. But what would a city look like that was putting every single one of its assets to work to connect people of all backgrounds, cultivate trust and create resilient communities? It is important to build off of the work that has already been done in San Jose and leveraging what we have locally and across the country. We have been doing a lot of listening from businesses, communities, developers, and property owners to get their feedback. How we can support businesses as they emerge from shelter in place. We have heard that we need greater flexibility and more space.

## **PRESENTATION-**

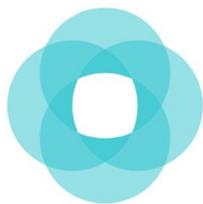
- **Creating business recovery zones:**
  - Pilot site-specific locations in San Jose that have high ground floor commercial activity
  - Remove on-street parking and vehicular access
  - Currently being tested in Tampa, Annapolis
  - Site specific locations with high grand floor activity
  - Barricade off street parking to prohibit high vehicular use
  - Areas for businesses to emerge out of their store and could be done city wide
  
- **Allow for temporary uses:**
  - Allow businesses greater flexibility by waiving conditional use permits and other restrictions for the short term.



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- Create a temporary/pilot overlay that permits flexible retail uses and temporary uses in addition to already-permitted uses in neighborhood commercial districts citywide for the next year.
- Reduce barriers
- Rethinking role of streets at large:
  - During normal times, we need space on our streets, separated from speeding cars, to walk pleasantly and safely. In this moment, we need additional safe space on our streets to be able to socially distance.
  - Social distancing is hard to maintain on most of our sidewalks, if we add outdoor seating, we need to create more space.
  - This could be a Slow Streets initiative, widening sidewalks, removing on-street parking.
  - A new data visualization, using open-source code developed by urban planner Meli Harvey, illustrates this problem by mapping sidewalk widths across San Francisco and Oakland. San Jose's data visualization is under development. Areas of the city are lit up in red and orange where sidewalks are so narrow that social distancing is either difficult or impossible.
- Slow Streets:
  - Lots of bay area cities are doing this: San Francisco, Oakland, Mountain View, Burlingame, Emeryville, Foster City, Palo Alto.
  - There are different ways of doing this that provides additional access to open space to communities that lack parks.
  - More people are exploring their community on foot or bike.
  - Since vehicular usage is at such low point now, it is a good opportunity to test this now.
- Sidewalk Expansions:
  - Other cities are temporarily expanding their sidewalks to allow for social distancing.
- Parklet Model:
  - We want the City to look at waiving fees and expediting processes for this
  - The need for parking is down. Over the past few weeks, people have been staying home more and keeping their cars parked. They've begun exploring their communities by foot or pedal. There is reason to believe this trend will remain.
  - Parklets Will Help Businesses In Chicago, 80% of businesses that added parklets saw an increase in foot traffic, as well as more spending



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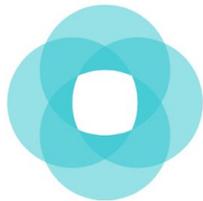
- A parklet can hold 8-10 people. There are different styles of parklets that can depend on the streets.
- Rethinking of requirements of infrastructure is needed.
- Encouraging for businesses to do something instead of nothing
- Find new purpose for parking (cafe seating, outdoor yoga classes)
  
- **Public Spaces:**
  - Public spaces are critical public infrastructure. It's time to rebuild the social fabric of our communities, and that starts with our civic common. People are now understanding the importance of open public spaces, they are reclaiming public space.
  - Typically parks and rec are the first to receive budget cuts during an economic downfall but parks actually lower public health costs, boost tourism, generate sales activity, attract business, and increase property values.
  - Some parks have used creative methods for social distancing like drawing circles for 6 ft apart.
  - Throughout change and current situations, parks have been consistent.
  - Urging cities to not move away from these assets
  
- All these ideas need to be supported by a robust communications plan.
  - Create reopening guidelines and tutorials.
  - Develop a central webpage that hosts all relevant information and relevant applications like permits, grants, loans.
  - Work with local partners to increase virtual opportunities for businesses to learn of new programs and offerings.
  - Conduct a small business survey.
  - SPUR can look at doing virtual trainings.

**Cache-** Thank you. I would like to open it up for task force discussion and feedback.

**Chris-** Thank you Michelle, have you or your team taken into consideration the new BART station in downtown?

- **Michelle-** Yes, we are actively involved in different working groups with BART. The recommendations we have for slow streets- those are on a shorter time frame and complimentary to mass transit.

**April-** I appreciate your ideas and think we would all benefit from them. When would be a good time to share feedback?



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- **Michelle-** We are here to learn and welcome any feedback. Please send an email to me including your feedback.

**Brendan-** What are your thoughts on COVID as we begin to open and issues related to public restrooms and hand washing for people gathering in these spaces?

- **Michelle-** Things are changing so fast and I am interested to see if people actually emerge back into public life like before. There is a lot of fear and psychology in being in quarantine. We can look at closing streets with limited infrastructure to showcase businesses that are open. We want to work on getting people to be comfortable.

**Taki-** I love a lot of these ideas. I know in Japantown when we have a festival a lot of people come out. From our committee, we have concerns about where people are going to park. Public transit during COVID may be difficult. If there are things like table and chairs, where will they be stored?

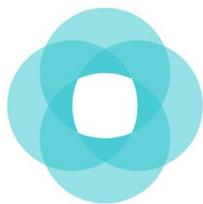
- **Michelle-** Some other ideas have been storing materials in shipping containers that can be moved around and shared. We have looked at producing ideas but not thinking of ongoing operations. This will be very important to consider moving forward.

**April-** It would be nice to have slow street corridor like 2nd street. Encouraging people to ride their bikes will encourage bringing life back to downtown. Helping with social distancing, we could hire artists to do creative social distancing - looking at performances with solo artists, tiny stages near outdoor dining for entertainment. How do you envision private spaces to be activated? How will we reach out?

- **Michelle-** A lot of parking lots are privately owned and they can reassess their parking requirements. It doesn't have to be a stand alone parking lot. We hope recommendations can be put forth outside of downtown.

**Wisa-** I encourage all task force members to look at Arts & Special Events outdoor cafe document. In Japantown when we close the streets, what are other parking options? As we create more shared spaces, what do you think of liability? How do we share liability?

- **Michelle-** We haven't spent a lot of time with liability and insurance. It's different with private properties and public right of way, not sure who has burden of liability if something happens.
- **Blage-** It does differ depending on private parking lot or public space.
  - Private lot - owner and business would figure that out between them. Whoever decides on taking liability and getting the insurance needed. There would need to be a shared understanding of responsibilities.
  - Public right of way - responsibility would still be on the business owner.



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- The City would be letting a private property benefit from public right of way so the business would take liability.
- Ask for bare bones liability and coverage. If something did happen, at least there is a level of buffer.

**Fernanda-** Trash and disposal of waste, who is responsible? Arts and Special Events is the first model we have seen. Is this model just for restaurants in that street? Who gets to participate?

**Wisa-** In Japantown, it would be looking to close between 5th and 6th. The template could be applied to any street but would need to work with those businesses on that street. There's a lot of talk of closing streets but we needed to get proof that it could work.

**April-** If we shut down streets to be used as promenades, could we shut down other streets and convert them into temporary parking lots? For businesses continuing to-go orders, I think we can set up a pick-up location for to-go orders for all participating restaurants.

**Brendan-** Changing how we use public spaces, a street that may now be operating as a park setting. This may be more state legislative change to limit liability for businesses who participate in public spaces used in this way.

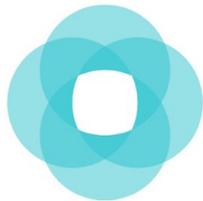
- **Blage-** The City is allowing a private business to use a public space solely for their customers for their for profit use. You are allowing them to take the public right of way vs. if it was a city project and city closing the streets and businesses participating.

**Brendan-** Is there an example of how you pay for this? Financial models of other cities? How to do this on an ongoing basis?

- **Michelle-** Cost varies but in some places, BIDs can help cover some of the cost. Some are city funded and some are grant funded. We are trying to show the benefit at a temporary scale that could later get funded for a longer period, there's different levels of doing this, some costly, some inexpensive. The goal is to get something done immediately.

**Fernanda-** Is Al Fresco city sponsored or is the city just giving businesses an opportunity to participate?

- **Blage-** For Al Fresco, one size does not fit all. We are running concurrent with county folks. The 1st phase is looking to open Friday with the county's new allowance. There is focus on businesses that do not have outdoor dining. We are working to quickly streamline this process. If you do have a retail store, you are able



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to add chairs and tables outside so customers can wait before they go in. We are talking about expanded use for private parking lots and involving ability for businesses to do operations outside and follow other rules already in place. We are trying to weave conversations into larger Al Fresco conversations. The intention is to bring 2nd phase to look at parklets and street closures before the end of this month. We are finalizing these items and will have an announcement soon.

## 5. **Public Comment** (20 minutes)

Members of the public may address the task force on any issue for a prescribed duration of time at the discretion of the meeting facilitator.

**Wisa-** Is there anyone from the public who would like to ask a question?

**Antoine Riffis-** Are Type 48 businesses included in Al Fresco plan? Type 48 businesses so not have options to make revenue as of right now without also selling food.

- **Cache-** You can look at contracting with someone to provide food portion of requirement.
- **Blage-** ABC did suspend their restriction for bars to do take out. We allowed Type 48 business in certain districts to have outdoor tables and chairs, bars were one of them. Type 48 would need to have a food services, partner with a catering company or nearby restaurant and you should be good to go.

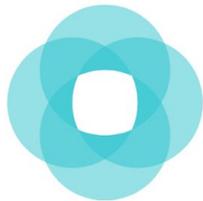
**Andrew Becerra, ESD-** I am the outreach lead for outdoor businesses and I would like to introduce myself and send out my contact info in case anyone has questions about trash services.

## 6. **Announcements** (4 Minutes)

**Wisa-** Any announcements? Please share our survey with your colleagues and fellow business owners. It is important that we gather this information for our discussion. Go to [www.sjd3.com/covid19survey](http://www.sjd3.com/covid19survey)

**CM Peralez-** Please write an email of support for our budget document for funding for this task force to make use of. Ask Mayor and Councilmembers to support this, to support shift of funding from Viva Calle to be shifted to Al fresco.

**Fernanda-** Question from Food & Beverage committee, is it possible for a business to get a low-cost permit to set up curbside food pick-up outside their business if there is not already space to do so?



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**Wisa-** Because we are out of time, I will ask that the District 3 Office follow up with Fernanda to answer her question.

## 7. Adjournment

**Cache-** Thank you to everyone who participated today, the next meeting will be next Wednesday June 10, 2020 from 1pm to 2:30pm. Stay safe and healthy. Meeting adjourned.



The next Greater Downtown San José Economic Recovery Task Force meeting will be on  
*Wednesday June 10, 2020 from 1:00pm to 2:30pm via Zoom.*

For More Information about the Greater Downtown San José Economic Recovery Task Force,  
please visit [www.sjd3.com/dtsjrecovery](http://www.sjd3.com/dtsjrecovery)